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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0621-0039
MEMORANDUM
21 May 2021

For: **Leonor Magtolis Briones**
Secretary

Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors and BARMM Education Minister
Schools Division Superintendents
All Schools Concerned

Subject: **REITERATION OF THE SCHEDULE AND
IMPLEMENTING GUIDELINES FOR THE 2ND QUARTER
NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

The Office of the Undersecretary for Administration (OUA) through the Disaster Risk Reduction and Management Service (DRRMS) enjoins schools and offices across all levels of the Department of Education (DepEd) to participate in the **2nd Quarter Nationwide Simultaneous Earthquake Drill (NSED) on 10 June 2021 at 9:00 a.m.**

Due to the limitations in the conduct of mass gatherings and adherence to the set health standards of the government, NSED exercises requiring physical interaction, particularly evacuation drills in DepEd offices and schools, are hereby suspended.

However, all DepEd personnel and learners are enjoined to practice the **“duck, cover, and hold”** procedure simultaneously at the set time. **Other post-activity exercises such as virtual earthquake drills, tabletop, and functional exercises may also be done** while adhering to the minimum public health standards.

To ensure awareness and preparedness on the impending threat of the inevitable occurrence of an earthquake, even amid the pandemic, the Information, Education, and Communication (IEC) campaign in NSED using distant means must be intensified.



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Office of the Undersecretary for Administration (OUA)

[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

Department of Education, Central Office, Meralco Avenue, Pasig City
Rm 519, Mabini Bldg; Mobile: +639260320762; Tel: (+632) 86337203, (+632) 86376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

In addition, **existing earthquake contingency plans of regional and division offices and schools shall be updated** to incorporate scenarios, mechanisms, and arrangements reflective of the current COVID-19 situation. To ensure minimum public health standards in the conduct of such, remote coordination and online workshops are encouraged.

Proper documentation and post-activity evaluation are required. Therefore, all field offices are advised to make necessary preparations to ensure that the required reports are submitted on time. Attached are the guidelines for the submission of 2021 2nd Quarter NSED Reports (**Annex A**).

For more information, please refer to the attached NDRRMC Memorandum No. 50, s. 2021, titled *Participation to the Second Quarter Nationwide Simultaneous Earthquake Drill 2021* and NDRRMC Memorandum No. 71, s. 2020, titled *Interim Guidelines in the Conduct of the NSED*.

For further information, kindly contact the DRRMS through email at drmo@deped.gov.ph.

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary



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Annex A

Guidelines on the Submission of the 2021 2nd Quarter Nationwide Simultaneous Earthquake Drill (NSED) Reports

All schools, schools division offices, and regional offices should thoroughly follow the guidelines below. Non-compliance is tantamount to non-acceptance of said reports.

2nd Quarter NSED Google Forms:

1. The School DRRM Coordinators shall fill out a Google form link which is clustered into three (3), namely for schools in:
 - a. Luzon (<http://tiny.cc/LuzonSchool2QNSEd>)
 - b. Visayas (<http://tiny.cc/VisayasSchool2QNSEd>)
 - c. Mindanao (<http://tiny.cc/MindanaoSchool2QNSEd>)
2. The Region and Division DRRM Coordinators shall also fill out a Google form link specific for their respective offices:
 - a. Division (<http://tiny.cc/DivisionTemplate2QNSEd>)
 - b. Region (<http://tiny.cc/RegionalTemplate2QNSEd>)
3. The School, Division, and Region DRRM Coordinators shall accomplish the Google form **not later than five (5) working days after the quarterly NSED.**
4. In case schools are not able to access or fill out the Google form due to internet connectivity issues, they may opt to use the attached reporting template (**Annex B. School Reporting Template**) and submit a copy through email to the respective Division DRRM Coordinator **not later than 10 working days after the quarterly NSED.**

Consolidation of Reports

1. The DRRMS will provide the regions and divisions daily updates of the NSED report submission after quarterly NSED.
2. The DRRMS will provide the regions and divisions the final consolidated report **ten (10) working days after quarterly NSED** which shall be vetted by the Division DRRM Coordinators.
3. Should the Division DRRM Coordinators find schools not included, they shall add the missing information and have the document signed by the Schools Division Superintendent (SDS), and submit them to their respective Regional DRRM Coordinators (copy furnish respective SDS) not later than **13 working days after quarterly NSED.**
4. The Regional DRRM Coordinators must consolidate NSED reports from Division DRRM Coordinators and send them to the DRRMS via email at drmo+NSED2021@deped.gov.ph (copy furnish respective Regional Directors) not later than **16 working days after quarterly NSED.**
5. The official number of schools that participated in NSED will be based on the final consolidated NSED report signed by the Regional Director or an authorized official from the regional office to be submitted to DRRMS.





ANNEX B. REPORT ON THE 2ND QUARTER NATIONAL SIMULTANEOUS EARTHQUAKE DRILL (NSED)

Date Conducted: _____

I. Baseline Data	
A	Region
B	Division
C	Name of School
D	School ID

Question	Answer	Remarks
II. PRE-NSED		
A	Did the school coordinate with LDRRMO/BDRRMC as part of the preparation for the actual conduct of NSED? (Yes/No)	
B	Did the school conduct an orientation to learners and personnel on earthquake preparedness measures and the conduct of NSED? (Yes/No)	
III. ACTUAL NSED		
A	Total no. of school personnel (teaching and non-teaching) that participated in the Ceremonial Pressing of the Button and practiced the "DUCK, COVER, and HOLD"	
B	Total no. of learners that participated in the Ceremonial Pressing of the Button and practiced the "DUCK, COVER, and HOLD"	
IV. POST-NSED		
A	Did the school DRRM team facilitate post-evaluation of the NSED? (Yes/No)	

V. ISSUES AND CONCERNS	
Instruction: Please mark check (✓) all issues and concerns experienced in conducting National Simultaneous Earthquake Drill (NSED)	
<input type="checkbox"/>	Lack of/limited communication equipment (internet, cellphone, two-way radio, etc.)
<input type="checkbox"/>	Lack of/limited early warning system (bells, megaphones, alarms, etc.)
<input type="checkbox"/>	Limited First Aid kit
<input type="checkbox"/>	Limited rescue equipment
<input type="checkbox"/>	Limited no. of Go Bags
<input type="checkbox"/>	Improper practice of Duck, Cover & Hold
<input type="checkbox"/>	Non-compliance to minimum health protocols (physical distancing during the evacuation, use of facemask, etc.)
<input type="checkbox"/>	Others (specify)

Prepared by:

Approved by:

Name		Name
SDRRM Coordinator		School Head/Principal